

## PERSON SPECIFICATION



**LOTTERY FUNDED**

<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>QUALITIES/ KNOWLEDGE</b>	
<ul style="list-style-type: none"> <li>• Minimum GCSE level education or equivalent</li> <li>• Fluent BSL user</li> <li>• Have an in-depth understanding and knowledge of the practical and social issues facing Deaf and hard of hearing people/communities on a daily basis</li> <li>• Have excellent listening skills and empathy with Deaf people who require advocacy support</li> <li>• An understanding of the Equalities Act (2010)</li> <li>• Work autonomously, with minimal supervision</li> <li>• Demonstrate a positive and non-judgmental attitude</li> </ul>	<ul style="list-style-type: none"> <li>• Hold a relevant certificate for Independent Advocacy or demonstrate willingness to undergo training to obtain the certificate</li> <li>• An understanding of effective project caseload management including; report writing, maintaining confidentiality and monitoring progress</li> </ul>
<b>EXPERIENCE</b>	
<ul style="list-style-type: none"> <li>• Experience of supporting or providing information to vulnerable Deaf people/communities</li> <li>• The ability to achieve outcomes and results within agreed timescales</li> <li>• Managing a caseload and</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in giving advice and guidance</li> <li>• Experience in delivering advocacy services</li> <li>• General ability in IT (MS Office; Internet and/or other software packages)</li> </ul>

monitoring progress	
OTHER INFORMATION	
<ul style="list-style-type: none"> <li>You will need to demonstrate a willingness to travel, and to occasionally work outside of normal office hours, when required.</li> <li>The successful applicant will need to undergo an Enhanced Disclosure and Barring Service check.</li> </ul>	<ul style="list-style-type: none"> <li>Full current driving licence required, with access to a vehicle for work purposes (consideration will be given to alternative travelling proposals in respect of applicants with a disability who cannot hold a licence).</li> </ul>

**Date:** September 2018